

Final

**MAINE WELFARE DIRECTORS' ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES
September 11, 2008
MMA- Augusta
9:30 a.m.**

Attendance: Dot Meagher, Linda Fossa, Sue Charron, Darryl McKenney, Maurice Geoffroy, Joan Kiszely.

Absent: Rene Daniel, Stacey Parra, Vicky Edgerly, Shawn Yardley, Mary Frances Bartlett.

- 1. Call to Order:** President Dot Meagher called the meeting to order at 9:45 a.m.
- 2. Code of Ethics:** Brief discussion on implementing a Code of Ethics for the MWDA. The board members present drafted a MWDA Code of Ethics. The Draft Code of Ethics will be presented at the next Membership meeting for review and a vote of approval. Motion made by Linda Fossa, seconded by Maurice Geoffroy, all approved the Code of Ethics. Code Ethics will go into the next MWDA newsletter to go to all members, thereafter new members will receive the Code of Ethics when they join.
- 3. MMA Convention** –Brief discussion on their Program they will be presenting at the conference.
- 4. Financing:** Brief discussion on Travel Expense for the Executive Board of Directors. They will implement the Travel Expense for Executive Board members.
- 5. Administrative Guide/By-Laws:** Brief discussion that they are to be called Executive Board. Motion made by, seconded by, all approved to make a By-Law amendment on Article 5, Dues & Association Funds – D second paragraph – Change the Title to state Executive Board reimbursement instead of Officers reimbursement. Joan Kiszely needs to make the change throughout the entire By-laws to reflect the wording Executive Board not Board of Directors. We will also need to change the name in the Administrative Guide. Motion made by Sue Charron, seconded by Maurice, all approved the draft changes to the by-laws.
- 6. Membership List:** Jen Stiles needs to add a Box on the New Member Application to state: Do you determine GA eligibility? Yes or No. Maurice Geoffroy will send me a list of members that will need to be invoiced \$10.00 because they do not administer GA and should be an Associate member.
- 7. Future Discussions:** Review Instructors Policy, Scholarship Requirements, Review administrative Guide, Review Certification Requirements, do 2008-2009 Budget, gather names of honorary members and to up a list, legislative policy committee meetings.
- 8. Other Business:**
- 9. Adjourn:** Motion made by Linda Fossa , seconded by Sue Charron , all approved to adjourn the meeting at 1:30 p.m.