

Form 1: To be sent to record owner, mortgage holder and recipient, if other than the record owner, at least 10 days prior to filing notice of capital improvement lien.

**Notification of Lien Filing
Pursuant to 22 MRSA § 4320**

To: _____

From Municipality of _____

Please take notice that on the _____ day of _____ 19____ the municipal officers of the municipality of _____ or their designee, shall cause a lien notice to be filed in behalf of the municipality in the _____ County Registry of Deeds to secure the capital improvement payment made as the result of a general assistance decision by Overseer of the Poor/General Assistance Administrator, for the municipality of His/Her address and telephone number are:

_____ (mailing address) _____ (telephone)

The amount of the capital improvement payment is \$_____ . The capital improvement payment was issued to cause an improvement to real estate and/or any buildings thereon, said real estate being bounded and described as follows:

The record owner of the property is _____.

The capital improvement payment was issued on behalf of _____.

This lien shall also secure all subsequent capital improvement payments made on behalf of the same recipient by the municipality, plus interest at the rate of _____ percent per year, plus the costs of securing and enforcing the lien. A new notification shall be given to you each time the amount secured by the lien is increased.

This lien can not be enforced while the above-named recipient is either currently receiving any form of public assistance or would, as a result of enforcement, become eligible for general assistance.

In no event will this lien be enforced prior to the death of the recipient or the transfer of the property.

Dated: _____

By:

(name) Selectman/Councilor

(name) Selectman/Councilor

(name) Selectman/Councilor

(name) Selectman/Councilor

(name) Selectman/Councilor

Municipal Officers of _____
or by,

Duly Authorized Designee of the Municipal Officers