**motel Agreement**

The City of **X** General Assistance-Social Services has provided you with a Motel room due to emergency circumstances. Please see your notice of eligibility for the time period approved.

1. You must be respectful of hotel guest and staff by abiding by any rules and regulation they have outlined.
2. Only the people approved on your General Assistance application that have been deemed eligible for housing with the GA office may stay in your room. No guest(s) are permitted in your hotel room or on hotel property.
3. You are responsible for your children at all times while staying at the hotel. Please do not allow your children to run in the hallways or be rude toward any hotel guest. Never leave your children unattended.
4. You must have all of your school age dependent(s) regularly attend school when it is in session.
5. No excessive noise, profanity or disruptive behavior is allowed.
6. No smoking in undesignated areas. There is also no smoking in any hotel room.
7. No weapons, alcohol or illegal drugs are permitted in your hotel room.
8. No pets of any kind are permitted at any hotel.
9. Do not damage or remove any items from your hotel room.
10. General assistance is not responsible for any phone calls made using the hotel phone.
11. When you receive any income including money from family members, employment, gifts, government checks, etc., you must notify the City of **X** General Assistance office immediately. You will be required to utilize that income for your hotel cost and any other allowable General Assistance expense.

GENERAL ASSISTANCE ORDINANCE-(Section 6.4) states:

False representation shall consist of any individual knowingly and willfully using General Assistance benefits for a purpose other than that for which they were intended. Theft and damage of property are not the intended purpose of a General Assistance benefit for shelter, nor are additional charges to the municipality caused by theft or damage of property. An applicant who receives assistance for housing and causes additional charges to the municipality without just cause is deemed to have misused General Assistance benefits and will be disqualified for 120 days per M.R.S. 22 § 4315. Applicants are also required to repay the municipality for any assistance received fraudulently, including assistance required to pay for damages or stolen property on behalf of the client.

By signing this contract, you understand and agree to abide by all of the conditions stated or your stay at the motel will be terminated.

Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Staff signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_