

Approved

**Maine Welfare Directors Association
Board of Directors Meeting
Wednesday, December 2, 2015
Maine Municipal Association
Salisbury Room**

PRESENT: Suesan Packer, Dorothy Meagher, Jay Feyler, Ian Miller, Orinda Fogler, Randy White, Ellen Moore, Vicky Edgerly, Melissa Christie (MMA).

GUEST:

1. **Call to Order/Introductions:** President Suesan Packer called the meeting to order at 9:15a.m. She welcomed everyone to the meeting.
2. Admin Agreement
 - Jay Feyler made motion to approve, Orinda Folger seconded. All in agreement to approve the 2015-2016 administrative agreement.
3. **Treasurer's Report – March, April, May, June, July, August, & September:**
There was no report.
4. IRS letter/updates
 - Christine Longley came to the meeting to discuss the IRS letter received in regards to the miscellaneous determination. Christine advised the group applied for a 5013cpf (private foundation) and that other affiliate groups are classified as 501c6. On 10-23-15 Stacey Parra sent the IRS a letter requesting a correction from being a private determination. The IRS responded with a letter requesting further payment and for two forms to be sent in. This classification was just an error on the original request and the fee was paid along with the original request, so the group feels that they shouldn't have to pay again for the correction. Christine suggested someone from the group to contact the IRS. The group suggested that Stacy contact the IRS and explain the situation since she wrote the letter to them on 10-23-15.
5. Certificates to approve & sign?
 - Suesan Packer and Jay Feyler signed.

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6. December 11th Winter Issues class update

Speakers:

- Kate Dufour with MMA
- Ann Brooks with CMP
- Discussion of Amp program (Arrearage Management Program for people over \$500 in arrears), discussion of CAP agency assistance with CMP. Discussion of different companies (CMP not everywhere) and question if they have the same program?
- Cindy Namer MSH – Navigator program
- Randy White– afternoon session Lump sum step by step scenario for entire group.
- Ian Miller DHHS updates

- Orinda Fogler advised that she has a strategic planning session on December 11th and will not be attending the GA Winter issues workshop.

7. Future GA classes (Farmington/Houlton)

- GA Basics - Room has been reserved Feb 5th in Farmington
- Discussion of meals for workshop – not done yet, would like soup
- GA Advanced will be in Houlton March 18th.

- Discussion of workshops and changes in the program in the way they are presenting the information. Stress in program that they will cater to/focus on newer people, simple, basic applications. Discussion of changing/updating the Basic GA Power point.

- They will be using the new applications. The new applications need to be uploaded to the MWDA website. Ellen will send the applications to Melissa to have it uploaded.

- The group decided to not discuss welpac at the GA Basics workshop.

- Discussion of using Patty at Gould Health as a resource for assistance with prescription issues. Using Hannaford as a pharmacy has been working well for the billing per Randy, whereas using other pharmacies has not been working. Vicky advised her area has not had luck with Hannaford. The group discussed their pharmacy issues.

- Vicky Edgerly will create a basic scenario for the GA basic workshop for the morning session. Jay will do a scenario for the afternoon. Ian will be at the workshop.

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- IAR –John White (Ian advised he has new IAR's)
Monthly reimbursement
Robin will be sending out the new IAR's
- Vicky Edgerly discussed the lien form. Ellen advised that they shouldn't bring this form to the GA Basics workshop discussion because it may just confuse people. Jay opinioned possibly bringing that form into the GA Advanced workshop agenda. Jay will set up the workshop by delegating who will be teaching each session and advise the group.

Houlton class March 18th

- Modules discussion. Suggestion of doing Fair Hearing fact pattern in the afternoon – Vicky gave the group a possible scenario. Randy also offered up a scenario. The group discussed the scenarios but did not decide to use either. The group discussed having attendees people bring ordinance and statutes. The group discussed which ordinance to bring and decided upon the 2013 ordinance. Randy will do the statutes discussion. Brief discussion of bringing the lien form to the Houlton class. Brief discussion of burial fact pattern and the issues surrounding working with the funeral homes. Dot Meagher read the list of topics that Ellen Moore sent to the listserv on September 4th to possibly discuss. The group discussed having the attendees go find the ordinance that matches the topic.
- The group discussed the meal choices, briefly.
- Ann Brooks will be contacted about CMP security deposits.
- Ellen Moore has reserved the town office for the workshop
Hotel rooms at Ivy's? If needed, advise Melissa by end of January.
- Randy, Sue, Ellen, Ian will be at the Houlton workshop. Orinda will not be able to attend. Vicky will try to attend if needed.

8. Ian

- The group discussed people who were just released from a Correctional facility and their residency. The residency determines the limits for assistance. The group had a lengthy discussion in regards to limits for each community and which community limits are used; the residency limit or the paying community limits. County jails are not a part of Maine corrections so they are not included. The group discussed the statute including that the County jails are not included to

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clarify. See Title 34a – Correctional facility definition. The group discussed continuing GA applications and “breaking the chain”.

- Discussion of repealing the law. This was passed as part of the budget. Ian discussed rule writing/making. Ian will address the questions that people have with guidance information.
- Brief Workfare discussion.
- Orinda asked Ian for a contact for the department of corrections. Randy advised that you can call the jail or the court clerk to find out the residency information on file. Dot suggested making the release form from jail a requirement to have for residency proof.
- Brief fraud discussion.

9. Admin Guide

10. Affordable Housing Workshop Public Hearing

- Discussion of December 7th Public hearing at the Cross building in room 208 10:00am-12:00pm.

11. **Committee Reports**

Membership Committee:

- Nothing to report.

Update on 2016 Spring Conference: Facility and location

- April 25th and 26th, 2016
- Group reviewed the Hollywood Casino contract
- The group discussed different locations. Such as the Senator.
- For agenda, Dot wants the group to consider – Marijuana caretakers and issues surrounding – light bills, care card costs. The group discussed the Marijuana related issues that they have been dealing with. Discussion of adding alternative medicines at the Spring conference. Suesan would like the contact person from Dot for the Marijuana information. Dot suggested Mental Health First Aide training as a possible session – it was put on by NAMI/Sweetser. Jenna Maynard is the NAMI director. Orinda will call and ask her if

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she will come to the Spring Seminar for a brief introduction and then have her for a workshop at a later date. The group discussed also having this as a separate workshop from the Spring Conference or having MMA co-sponsor.

- Jay suggested to discuss further ideas at the Next board meeting.

Legislative Committee:

12. **New Business**

13. **Other New Business –**

- Discussion welfare reform bills
- Discussion of welpack application
- The group had a discussion of payment arrangement and what is a reasonable re-payment percentage. Suggestion given to do an ability to earn, expenses and what is left.
- Discussion of doing a quarterly newsletter again with President Updates, DHHS Updates and a Q & A section.

14. **Adjournment:** Motion made by Suesan Packer, seconded by Jay Feyler, all approved to adjourn the meeting at 1:52pm.